



National
Multiple Sclerosis
Society

PROGRAM COORDINATOR/SOCIAL WORKER

Description	The Mid America Chapter of the National MS Society is seeking a program coordinator/social worker for the Western Kansas area, with chapter wide responsibilities.
Responsibilities	<p>This position's responsibilities include direct services to people living with multiple sclerosis and their families, and program coordination in the Western Kansas area and chapter wide. Direct services include providing information and referral via phone and in-person, coordination of financial assistance program, durable medical equipment loan program, and care management services to identified clients. Will coordinate with programs staff across chapter to ensure a continuum of care for all clients. Program coordination includes planning and implementing Western Kansas area client, family, professional and public education programs. Responsible for outreach and engagement of clients, volunteers, healthcare professionals & key organizations and community partners in Western Kansas. Responsible for managing relationships with local self help group leaders and implementation of chapter's peer support program. Responsible for outreach to people living with MS in long term care facilities and to the healthcare providers at these facilities.</p> <p>Job functions include:</p> <ol style="list-style-type: none">1. Care Management2. External Data Quality3. Educational, Emotional Health & Wellness Programs4. Long Term Care Outreach5. Peer Support6. Professional & Public Outreach7. Volunteer Management8. Spokesperson9. Promotion of the NMSS Mission10. Special Events Support
Qualifications	Bachelors degree in Social Work or Human Services. Minimum two years in direct client services. Experience with volunteer engagement, customer service and community outreach are encouraged.
Hours	Full Time
Job Function	Program Management
Industry	Non-Profit and Association
Application	EEO M/F/D/V

Instructions Please submit resume and cover letter to hr@nmsskc.org and include the job title in the subject line.

Benefits 35 hours per week.
Full benefits package available.

Company National Multiple Sclerosis Society Mid America Chapter

Web Site www.msmidamerica.org

Job Location Wichita, KS 67207

Contact Info

Contact Name Human Resources

Email Address hr@nmsskc.org